# **ZL Social**

## Fees, Terms & Conditions



## **Hourly Rate**

Base/Standard hourly rate \$50/hour. This covers meetings of various types and any extras.

### **Travel**

50c per km will be charged for any travel outside of the Central Manjimup area.

## **Confirmation of meetings**

A confirmation email will be sent to you once a time and date has been agreed upon. Once you confirm the details of the meeting, it has been booked therefore the cancellation & no-show policy will apply if necessary.

#### **Cancellations**

A minimum of 12 hours' notice of a cancellation is required for any meetings that involves travel, is on a weekend or is after 5pm on a weekday. If notice is not given in this time via email or SMS a \$60 cancellation fee will be applied.

A minimum of 30 minutes notice of a cancellation is required for any meetings held on a weekday before 5pm. If notice is not given via email or SMS in this time a \$35 cancellation fee will applied.

#### No shows

A \$70 no show fee will be applied if the client has not attended a meeting without cancelling prior via email.

## **Payment Terms**

The client will be supplied a tax invoice from ZL Social. Payment will be due 7 days from the date of issue. Any invoices issued must be paid by the due date or the client will incur an overdue charge which they will also be required to pay.

## Other

- ZL Social's Fees, Terms and Conditions are subject to change.
- ZL Social is not liable for any losses/damages within the client's business.

\*Prices are GST exclusive (AUD)